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November 24, 2009

To Whom It May Concern:

This letter is my professional recommendation for Ms. Sherry White. For several years, I was Ms. White's immediate supervisor and found her to be a very professional, resourceful, and solution-oriented person who is able to produce new and innovative ideas. Besides being a joy to work with, Sherry is a take-charge person who is able to present creative ideas and communicate the benefits. As Senior Technical Editor she was successful in developing several winning proposals for our company that resulted in increased revenue. Along with her writing skills she was instrumental in developing our marketing and outreach materials utilizing web applications. During her tenure, we saw an increase in growth by three-fold.

Knowing her for this period of time, I am quite comfortable in vouching for her as a great individual as well as a concerned and active citizen in the community.

I would highly recommend her to any company seeking these qualities in an individual. Ms. White is a valuable asset and I strongly recommend hiring her. If you need additional information about Ms. White, please don't hesitate to contact me at 304-282-4580.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffery D. Eanes".

Jeffery D. Eanes  
Vice President