



July 12, 2018

Dear Hiring Manager,

I am writing this letter to recommend Sherry White for a position within your organization. I worked with Sherry as both a co-worker and supervisor for the last several years. During that time, I found her to be an extremely capable and proficient multimedia professional. In addition to her skills with web, Sherry is skilled in other key aspects of design. Specifically, her familiarity with video, still photography and graphic manipulation consistently put her skills in high demand. All that, in addition to her keen sense of web usability standards, make her a tremendous asset to any design team.

A huge part of Sherry's job within Extension over the last year was coordinating interdepartmental and state-wide resources to facilitate the completion of an organization-wide web redesign for WVU Extension Service. With nearly 3000 documents and 2300 webpages, Sherry successfully contributed to the layout, design and informational architecture of our current web presence.

In addition to her technical skills, I have found Sherry to be proficient in managing her projects ensuring that deadlines and customer expectations are met in a timely and organized manner.

Sherry consistently meets every challenge and so she comes very highly recommended. If you would like to discuss her abilities or achievements in more detail, please feel free to reach out to me at 304-293-8967.

Sincerely,

A handwritten signature in blue ink that reads "Ron Davis".

Ron Davis